

COVERSHEET for Out of State/Non-Local Dealers and Businesses



Davidson County Clerk
 Howard Office Bldg.
 700 2nd Ave South Suite 101
 Nashville, TN 37210
 PHONE (615) 862-6251
 FAX (615) 214-9936

CHECK BOX IF CUSTOMER RESPONSIBLE FOR PAYMENT

Using this check list, please enter a below to indicate you have verified these requirements for each transaction. Failure to do so could result in all your transactions being returned.

DEALER CHECK LIST:

- Payment
- Vehicle Color
- Customer Phone #
- Emissions Test (If Applicable)

Please Print:

Dealership/Business

Contact Name and Phone Number

Email Address

Alternate Contact Phone Number

Date Mailed to Clerk's Office

Signature

***** NO MORE THAN 10 TRANSACTIONS (PER SHEET) *****

VEHICLE IDENTIFICATION NUMBER

CUSTOMER

AMOUNT

TRANSACTION

Check List

1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

PLEASE INITIAL ANY ALTERATIONS